



TRAVIS ELLIOTT  
TOWN MANAGER

*Integrity • Respect • Teamwork • Pride • Innovation • Diversity*

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TO: Mayor and Town Council  
FROM: Travis Elliott, Town Manager  
CC: TOP Staff  
DATE: May 26, 2023  
RE: Info Update

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#### PICKED UP PARACHUTE

The numbers and results from our annual Parachute Pick Up event are in! In total, 36,960 pounds of trash, 25 mattresses were hauled to the landfill, and 8,860lbs of scrap metal was recycled. That is less than last year, but those numbers don't include a lot of the trash that was picked up by volunteers during the earlier portion of the event on Friday. Approximately 80 volunteers showed up on day one to pick up trash, clean the splash pad, and clean up Town. There were also numerous donations to Lift Up and their food pantry. All-in-all, it was another successful, fun-filled, and community-spirited event.

#### ALL YOU NEED IS LOVE

The intersection improvements, sidewalk, and street construction for E. Cardinal Way and the Love's project is underway. The current lane configuration will remain in effect through approximately June 22<sup>nd</sup>. This allows construction crews to work in the intersection safely, without closing, detouring, or significantly impacting traffic. There will be some full lane closures necessary when the new traffic pole and signal arm is installed. The road will be closed to one-way alternating traffic during this time. That is currently scheduled for around June 8<sup>th</sup>, but it should only take a few hours to complete, and the contractors will avoid peak commuter traffic hours. That being said, motorists should continue to anticipate slight delays through the construction zone and schedule, but the contractors will not work on holidays (this coming Monday) and the Rockmageddon event weekend.

In addition to the construction activity taking place, we are also busy working behind the scenes to finalize the plat for the new East Cardinal Way. Town Council should anticipate an application at the June Town Council meeting to finalize and accept the new plat for the roadway and improvements. Love's has now targeted June 29<sup>th</sup> as their opening date.

The Town Council and Planning Commission have been invited to tour the store and project on Wednesday, 5/31. If you would like to attend, please RSVP to [mmarkus@parachutecolorado.com](mailto:mmarkus@parachutecolorado.com).

#### CONSTRUCTION SEASON

In addition to the Love's project, the Town is busy on our own capital, maintenance, and construction projects. CGRS was on site this week working on the new regional fleet fueling station. The tanks have

been opened, old pumps have been removed, and the dispenser location has been prepped. We will need to raise the roof of the current pump shelter, but we plan to complete this work in-house. We will also likely be auctioning off some of the old equipment through the Town's usual surplus auction website.

M&M Tank Coating Co. is also in Town taking samples, testing, and getting ready to commence the water tank re-coating project. They have the updated GVHS Cardinal logo file and will be creating a stencil to replace the current mascot on the side of the tank.

Martinez Western has commenced the sidewalk replacement project, and they have already saw-cut and removed several old portions of concrete around Town. This project is likely to move quickly.

We are working with CUC Construction and have turned in our permits for the Cardinal Way and CR 300 sidewalk construction project. Work is expected to commence the week of June 5<sup>th</sup> or 12<sup>th</sup>.

The Water Line Extension project installed by MA across Cardinal Way and CR 300 is complete and just awaiting final inspections.

High Country Engineering, with help from Public Works, has finished installing traffic counters around Town. We are collecting data to help improve our decision making with future capital projects, as well as to inform the Downtown Development Plan process. Don't be surprised when you see the tube counters around town.

We are finalizing the contract documents with FPI, who was awarded the bid for the Meadow Drive project. This project is likely to commence later in the summer / fall.

We already have our hands full, but we are still waiting to finalize the plans and drawings for our bathroom project at the boat ramp, which should commence soon.

And that's pretty much it. Not a lot going on in Town.

#### ROCKMAGEDDON: June 1 – 4

Just kidding! We are also very busy setting up for Rockmageddon. We have completed the racecourse, arena, and OHV obstacle course set up at Cottonwood Park, and this year's event will be more exciting than ever. The campground area, which was under water not too long ago, is dry (enough) and ready for event campers. We are also excited for the four music acts that are set to take the stage both Friday and Saturday evenings. Needless to say, you don't want to miss it. If you are interested in volunteering at the event, please let me know. We still have numerous shifts that we are looking to fill. All volunteers receive free tickets to the concert of their choosing. Find all of the event details, registration info, venue map, and schedule at [Rockmageddon.com](http://Rockmageddon.com).

#### TID BITS:

- Happy Memorial Day Weekend! Town Hall and Town offices will be closed on Monday, May 29<sup>th</sup>. Have fun and be safe.
- Please help me welcome the newest member of our team, Hector Delacruz. Hector has joined the Public Works department as a seasonal utilities employee, and we are very happy to have him on board.

- Congratulations to Sergeant Justin Mayfield, who recently completed his FBI-LEEDA Trilogy Series, which is a series of leadership classes presented throughout the country.
- Speaking of recent graduates; CONGRATULATIONS to the GVHS graduating class of 2023!
- The Cottonwood Park Splash Pad is open for the weekend! The hours will remain the same, 12 noon – 8 pm. Unfortunately, the cactus water feature suffered a cracked water line from the harsh winter, and it is out of order. It will be a major repair to replace the damaged water line, so we don't anticipate getting it up and running for this summer season. The rest of the splash pad is working well and ready to make a splash.
- We recently completed a first review of applicants for the Police Officer position. We are inviting 3 finalists for an interview / exam process to be held in June.
- Speaking of new hires, our new online job application form is LIVE.
- If you haven't already, be sure to check out the new store on Columbine Ct. – Orchard Ave. Boutique. Although I can't say they have much inventory that meets my personal fashion preferences, the store is beautiful and they did a wonderful job. They have a great collection of women's clothing, shoes, accessories, and various other things like soaps, lotions, and candles.
- We recently caught a calculation error with our worker's comp insurance company that resulted in a ~\$12,000 swing in our favor.
- Speaking of insurance, we are working on the annual renewal process with CIRSA – our general liability insurance provider.
- We have extended the deadlines for the Community Survey. Please, please, please, urge your friends and neighbors to complete the survey.
- We are working with our auditors to complete the 2022 financial audit. As required by the state and our Charter, the audit should be ready for Council review in July.
- Park rentals are getting busy!
- We published the RFP for the Wasson – McKay renovation project this week. It can be found through our website at [parachutecolorado.com](http://parachutecolorado.com).
- The Drop In Co Work space is operational, and the technology is working well. The space has been used for parties and events recently, and there was a co-worker using the space this week. We are working on getting more marketing information out there to spread the word.
- We attended the Garfield County Economic Development meeting this week.
- Be on the lookout for a new "Phish Alert Button" (PAB) being added to Town email accounts in the near future. The button can be used to report suspicious emails and quarantine them from all Town inboxes.
- Module 2 of the Title 15 Land Use Code update is hot off the press. Staff conducted an initial review of the proposed edits, and we will have a draft delivered for the Planning Commission to review next week.
- We are also working on edits and revisions to the Title 13 Building code. We have noticed a public hearing for the Town Council to consider adopting the amendments at their meeting in June.
- We are working to create a new process and template "Zoning Verification Letter" to expedite and simplify requests from realtors, landowners, and developers who need documentation about the land uses allowed on individual parcels.
- Believe it or not, we have already commenced the 2024 Budget Process. The budget kickoff is scheduled for Town Council's review in September, and the draft budget will be presented in October.
- Don't forget to complete your Q2 cyber security training in KnowBe4!

- The new increase to utility rates are effective in June. The new bulk sewer rate for our contract with BMMD goes into effect July 1.
- The Summer Staff Appreciation Barbecue is August 3<sup>rd</sup>. Save the date for now, and we will be sending out invitations at a later date.
- Upcoming Meetings and Events:  
*(please let us know if you plan to attend so we can track public noticing requirements)*
  - LOVEs Pre-Grand Opening Tour – May 31, 2023 at 4pm – meet at Town Hall
  - Rockmageddon – June 1 – 4, 2023
  - Summer TOP Staff Family Barbecue – Thursday, Aug. 3, 2023 at 5:30pm – Cottonwood Park
  - Grand Valley Days – August 18 – 20, 2023